

# HOTEL RESERVATION FORM

for the

## Shipbuilding, Machinery & Marine Technology International Trade Fair – SMM Hamburg 28.09. – 2.10.2004

Please return this form before August 30, 2004 to:

HCH Hamburg Congress & Hotelservice (HCH) – St. Petersburger Str. 1 , 20355 Hamburg

Tel: +49 (0) 40-3250 9230 - Fax: +49 (0) 40-3250 9244 - e-mail: hamburg@I-plan.de

Please use typewriter or capital letters

Surname \_\_\_\_\_ Firstname \_\_\_\_\_

Company \_\_\_\_\_

Street \_\_\_\_\_

Postal Code \_\_\_\_\_ City \_\_\_\_\_

Country \_\_\_\_\_ e-mail \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

### Hotel Reservation

Please reserve accommodation:  single room  double room

from \_\_\_\_\_ to \_\_\_\_\_ for \_\_\_\_\_ nights.  
Date of arrival Date of departure

Preferred hotel: \_\_\_\_\_

If the requested hotel is not available, please reserve a room at \_\_\_\_\_ .

You find a list of all pre-reserved hotels on the next page of this form.

Also on this form you will find the requested amount for the deposit, which is the room rate per night for each booked room. Hotel rooms will be reserved after receipt of a deposit payment or a credit card guarantee only.

### Payment

I have transferred the deposit to your bank account:  
HCH Hamburg Congress & Hotelservice – INTERPLAN AG, w / SMM + name,  
HypoVereinsbank München, Konto-Nr. 654 028 4588, BLZ 700 202 70

Please take my credit card as a guarantee, **a deposit is not required.**

Eurocard/Mastercard  Visa  Diners Club  American Express

Credit card no

Exp. date  /   
month / year

Card holder \_\_\_\_\_

Date

Signature

With my signature I accept the conditions mentioned on this form.

For the guests of the SMM 2004 rooms in the following hotels have been pre-reserved:

	hotel	room rate per night singleroom / DEPOSIT	room rate per night doubleroom / DEPOSIT	breakfast per person / day
<b>Categorie A</b>	Atlantic Kempinski	€ 175,00	€ 215,00	€ 22,00
	Dorint am alten Wall	€ 183,00	€ 203,00	€ 19,00
	Inter-Contintental	€ 199,00	€ 199,00	€ 19,00
	Marriott	€ 209,00	€ 209,00	€ 18,00
	Maritim	€ 185,00	€ 220,00	inclusive
	NH Hamburg	€168,00	€ 181,00	€ 14,00
	Park Hyatt	€ 205,00	€ 240,00	€ 22,00
	Radisson SAS	€ 200,00	€ 200,00	€ 15,00
	Renaissance			
	SIDE	€ 210,00	€ 235,00	inclusive
	Steigenberger	€ 238,00	€ 282,00	inclusive
	Vier Jahreszeiten	€ 205,00	€ 255,00	€ 22,00
<b>Categorie B</b>	Ambassador	€ 110,00	€ 130,00	inclusive
	Berlin	€ 88,00	€ 104,00	€ 11,00
	Elysée	€ 145,00	€ 165,00	€14,00
	Gastwerk	€ 130,00	€ 130,00	€ 15,00
	Ibis Alster	€ 98,00	€ 119,00	inclusive
	Madison	€ 135,00	€ 155,00	€ 13,00
	NH Altona	€ 139,00	€ 168,00	inclusive
	NH Horn	€ 105,00	€ 131,00	€ 14,00
	Norge	€ 113,00	€ 133,00	inclusive
	Oper	€ 89,50	€ 125,00	inclusive
	St. Raphael	€ 115,00	€ 143,00	inclusive
<b>Categorie C</b>	Alster-Hof	€ 85,00	€ 116,00	inclusive
	Baseler Hof	€ 89,00	€ 119,00	inclusive
	Commodore	€ 92,00	€ 115,00	inclusive
	Eden	€ 85,00	€ 115,00	inclusive
	Mercure Domicil			
	Metro Merkur	€ 75,00	€ 90,00	inclusive
	St. Annen			
<b>Categorie D</b>	Am Dammtor	€ 60,00	€ 80,00	inclusive
	Fürst Bismarck	€ 79,00	€ 113,00	inclusive

All rooms have shower/bath and WC

Prices are subject to change.

Prices are incl. service and 16 % VAT

**PLEASE NOTE:**

**All reservations received later than August 12., 2002 must be confirmed by your credit card or a deposit payment by cheque.**

**(Bank transfers are no longer possible.)**

**Reservations without a deposit or a credit card number will not be handled**

## **Conditions for Hotel Reservations**

**Deadline for reservations: Monday, August 30, 2004**

### **Confirmation/Deposits**

Hotel rooms can only be reserved upon receipt of the deposit or with credit card details. All requests for hotel reservations and deposits must be received by HCH not later than **August 30, 2004**. For reservations and payments received after the above mentioned date, all necessary efforts to procure a hotel room for you will be done. However, please be aware that a guarantee for your hotel preference and/or the prices indicated cannot be given by HCH. Upon receipt of the deposit, the guest will receive a voucher with the amount of the deposit. This voucher must be presented upon arrival at the hotel. Any further hotel expenses are to be paid directly at the hotel by the guests themselves.

### **Changes/Cancellation**

Changes in reservations must be reported HCH in writing. If the desired hotel is fully booked, HCH reserves the right to arrange accommodation in a different hotel. Upon receipt of the reservation confirmation, the guest automatically becomes the legally binding contract partner of the hotel. HCH acts exclusively as an agent for hotel reservations. In the event of a No-Show or an early departure, the hotel is entitled to charge the guest for the entire reserved period, unless the room is taken by another guest. If the guest cancels a confirmed reservation prior to **August 30, 2004**, the deposit minus a cancellation fee of **EUR 15,00** (incl. 16% VAT) per room reservation will be refunded; any bank charges that may arise as a result of such a cancellation will be covered by the guest him-/herself. No refund will be made after this date. If however the hotel is able to rebook the room for another guest, the deposit minus the cancellation fee will be refunded. All costs must be borne by the guest.

### **Payment by credit card**

The guest guaranteeing his hotel reservation by credit card herewith HCH to forward the data of the credit card to the hotel as a guarantee for the room reservation.